

# Coffinswell Parish Council

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Coffinswell & Dacombe



The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

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## MINUTES OF THE COFFINSWELL PARISH COUNCIL MEETING TUESDAY 17<sup>th</sup> JANUARY 2023 7PM AT ST BARTHOLOMEW'S CHURCH

**Present:** Cllr N Orchard (Chair), Cllr S Avery, Cllr A Brent

**In attendance:** Cllr A Dewhurst, Mrs L Moorse – Clerk

No members of the public

**1. The Chairman to open the meeting and receive apologies.**

The Chairman opened the meeting at 7:00 pm.

Apologies were received from District Cllr M Haines, Cllr S Spokes, N Inwood, C and J Austin.

**2. To accept the resignation of Cllr Vince Flower and to acknowledge all his hard work and contributions to the Parish Council:**

The Councillors wished to acknowledge Cllr Flower's great work and commitment to the Parish. He has been a long-standing Cllr of the Parish and all concerned thanked him for his great support to the Chair and Councillors as well as the Parish.

**3. To declare any interests arising at this meeting.**

None

**4. Reports:**

**4.1** County Councillors' report. – Report read and available to view on website

**4.2** District Councillors' report. – no report

**4.3** It was noted that there was nothing to report nor updates concerning Police Advocate and Neighbourhood Watch. However, it was noted that a Cllr will be assigned in due course as Police Advocate to replace Cllr Flower.

**5. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**

It was agreed by all to approve the minutes of the meeting of Tuesday 15<sup>th</sup> November 2022.

**6. Finance**

**6.1** It was agreed by all to approve the payments schedule.

**6.2** It was agreed by all to approve the bank reconciliations for November and December 2022.

**6.3** The quarterly budget was presented with no matters arising.

**6.4** The Chair's report, budget and precept for 2023 -2024 was presented to the Council. It was agreed by all that the requested precept should remain the same as it was for 2022-2023, being £6,155.00.

**7. Funding & Grants**

None.

**8. Footpaths and Highways:**

**To receive any updates on any footpath or highways issues. –**

**8.1** It was noted that a cone had been placed on two potholes in front of Princess Cottages.

8.2 It was also reported that there are very muddy conditions at top of Orestone Lane above the caravan up to the junction with no warning signs set up by the Farmer or the contractors working in the applicable fields. Cllr Brent undertook to report pot holes and mud on the Council website.

8.3 Cllr Brent to complete partly the P3 grant request for stone walling report and application for 2023. The Parish Clerk undertook to submit after liaising with The Chair.

8.4 The Chair advised that Mr V Flower has kindly agreed to continue managing the litter picking rota.

**9. To note any correspondence received:**

None

**10. Parish Matters:**

**10.1 Update concerning the drafting of Sickness Absence Policy, Equal Opportunities Policy and Dignity at Work Policy.**

The Chair advised that this has not yet commenced but hoped to be discussed with Cllr Spokes before the next Parish Council Meeting, but in the meantime The Chair asked the Parish Clerk to look into policies and practices used by the NALC and TDC

**10.2 To receive an update on Councillor applications received.**

It was noted that the closing date for the applications was the 25<sup>th</sup> January 2023, and have currently received two expressions of interest.

There followed discussion on elections in May 2023 and the formal process involved.

**11. Planning:**

**11.1** The following planning applications were discussed:

22/02233/CLDE – The Bothy, Coffinswell Chair confirmed that after consulting with the Cllrs a response has been submitted to meet the deadline 10<sup>th</sup> January 2023. This response pointed out the layout of the existing and proposed house are exactly the same position.

22/02237/HOU – Court Barton Cottage, Road from Westcombe Park to Princess Cottages.

Proposed Photovoltaic solar panels on outbuilding roof.

There were no objections to this application.

**12. Enforcement Issues:**

12.1 The caravan in Orestone Lane currently being managed by Traveller Liaison Officer and await update.

12.2 The use of Norman's/Bales Farm as a business without planning consent and it is understood that a Planning Officer has been in contact. The Chair asked Parish Clerk to contact TDC for update.

**13. General public question time:**

There were no public attendees on this occasion.

**14. The date of the next meeting:**

Tuesday 21<sup>st</sup> March 2023 at 7pm.

The meeting ended at 7:50pm

Signed:  
Chairman of Coffinswell Parish Council

Dated: